01 Health and safety procedures

**01.4 Children’s bathrooms/changing areas**

* Children bring their own bag containing or spare clothing and nappies/pants and wipes
* Older babies/toddlers have low changing surfaces they can climb on to, or floor surface is used. Staff should not have to lift heavy toddlers on to waist high units but can assist with step climbing.
* Changing mats are cleaned and disinfected in baby change areas.
* Disposable nappies/trainers are cleared of solid waste and placed in the dustbins outisde
* Staff use single use gloves and aprons to change children and wash hands when leaving changing areas. Please note that gloves are not always required for a wet nappy if there is no risk of infection, however, gloves are always available for those staff who choose to wear them for a wet nappy. Gloves are always worn for a ‘soiled’ nappy.
* Staff never turn their backs on or leave a child unattended whilst on a changing mat.
* Changing areas or stands are provided for older (disabled) children, if required.
* Changing mats are disinfected after each change.
* Anti-bacterial spray is not used where residue may have direct contact with skin.
* Anti-bacterial sprays used in nappy changing areas are not left within the reach of children.
* Natural or mechanical ventilation is used.
* All other surfaces are disinfected daily.

**Children’s toilets and wash basins**

* Children’s toilets are cleaned regularly during session time
* Toilet flush handles are disinfected regularly using antibacterial wipes.
* Cubicle doors and handles (or curtains) are washed regularly.
* Children’s hand basins are cleaned regularly
* Mirrors and tiled splash backs are washed daily.
* Paper towels are provided but children are encouraged to use the hand dryer
* Bins are provided for disposal of paper towels and are emptied daily.
* All bins are lined with plastic bags.
* Staff who clean toilets wear rubber gloves.
* Staff changing children wear gloves and aprons as appropriate.
* Wet or soiled clothing is put in a plastic bag for parents to collect, unless heavily soiled then they are disposed of.
* Floors in children’s toilets are washed regularly
* Spills of body fluids are cleared and mopped using disinfectant.
* Mops are rinsed and wrung after use.
* Mops used to clean toilets or body fluids from other areas are designated for that purpose only and kept separate from mops used for other areas.
* Used water is discarded down the sink.